

Woodton Primary School PTA

Minutes of meeting 2nd November 2017 to discuss Christmas Activities

Attendees:

Sarah Denny (Chair), Donna Banthorpe (Treasurer), Emma Keal, Gillian Bidle, Donne Wiseman, Rebecca Lloyd and Claire Noakes

Discussed what we will have at the fayre and distributed job roles and lists for parent donations

Santa's Grotto – Will be placed in the Nurture room – Gillian responsible for décor

Require parent donations of any decorations (these will be returned after the fayre) by Friday 24th November. Donations to be left in the school office so Gillian has a week to work out what's still needed.

Donne Bradley to be elf! Santa has been booked.

Donna has ordered Christmas cups as presents for the children and books to be given to younger siblings.

Craft and Activity Tables to include – Set Up in Willows

Reindeer Food Making (need to look into a recipe that is animal and bird friendly)

*Need donations of jam jars for this

Oreo biscuit Christmas puddings

Candy Cane making

Snowman socks – Need donations of white football socks

Peg Snowmen

Tin Can/Snowball Throwing – Organised by Claire, set up in the entrance hall?

Win a sweet treat for every throw

Face Painting to be set up in the library – Rebecca and her sister in action

In the Hall –

Pick a Soft Toy – Parents to donate any good condition soft toys by Friday 24th November. Emma to collate and name each bear/toy. The same names will go into a tub, child picks a name and win the corresponding bear/toy.

Snowball Dipping – Children pick a ball from a bag and if they pick the gold snowball they win a prize. All other white balls win a lollipop or sweets.

*Need prizes for this and sweets and golf balls (from Donna). Emma to sort and paint one gold.

Tombola and Raffle including a tombola for the children as suggested by Donne – children pick a lollipop and whatever colour the stick is – it corresponds to a prize in the same colour category. Donne to prepare and man this.

Hamper as prize for the raffle to be prepared by Carol again. Donations required for tombola and raffle

Wine & Water –

Need donations of bottles of wine

Refreshments to include –

Tea, coffee, soft drinks, cake and hot dogs

Warm apple juice with cinnamon

Tescos to donate rolls?

Emma to ask if Frank Spurgeons would be prepared to offer a discount on sausages

Christmas Fayre – Jobs for on the day

Willows – Craft tables

Gillian – Oreo Biscuit and Candy Cane Making

Donna – Reindeer Food and Peg Snowmen and Snowball Socks

Claire – Tin can snowball throwing

Library – Face Painting – Rebecca and her sister

Hall –

Emma - Soft Toy stand and Snowball Dipping

Donne and Cat – Tombola and Raffle

Sarah, Jenny and possibly Mark on Refreshments

Wine and Water – Teachers

Ask Kelly to produce a poster and take photos on the day

Other Items Discussed

Christmas present for Mum and Dad – To be organised on 14th December tbc

Parents to donate any unwanted good condition present (one present per child at the school) for example soap, scarves, book, hand cream, socks, etc

Children will be able to come into the school hall (on Thursday 14th December after register – this is to be confirmed approval with the school) and choose a gift for their Mum or Dad at a cost of £1. A team of parent helpers will then wrap the present for the child and label it so they have a present for Mum or Dad.

We also discussed further fund raising and thought a Quiz and Chips night in the New Year would be a good idea and we're all up for more action events like Be Gung Ho.

Discussed how the money should be spent from Be Gung Ho and think the children should be asked what they would like for Willows and Oaks.

Emma to place ad in Outlook by 15th November to advertise Christmas Fayre.

Handout to be printed for school bags

Our school Christmas Fayre is to be held on Friday 1st December from 3.30pm – 5.15pm – The PTA would gratefully appreciate any help from parents on the day plus the following donations

Donations required in to the school office by Friday 24th November

Empty jam jars

Jars filled with Christmas sweets or treats for the tombola

Christmas decorations

Wine

White clean football socks

Unwanted new toys – ie MacDonalds toys or gifts off the front of magazines

Tombola prizes such as boxes of chocolates, drinks, biscuits

Very good condition soft toys and teddy bears

Hamper gifts